

Wireless Printing Instructions for All Mobile Devices

\$.10 per page for *Black and White*, \$.50 per page for *Color*..

Method 1: Download the PrinterOn app

To print from your smartphone or tablet, PrinterOn has an app available for download.

- Download the PrinterOn<u>iOS</u> app
- Download the PrinterOn Android app

Method 2: Upload to Web Portal

- 1. Go to https://www.printeron.net/acfp/lib
- 2. Select Black and White or Color
- 3. Enter your email address
- 4. Click Browse and locate file.
- 5. Click the next arrow.
- 6. Enter the number of copies and which pages you want printed and click the next arrow again.
- 7. Click the green printer icon to send your print job.

Method 3: Forward from Email

Using this method will print 2 separate documents: 1 for attachments and 1 for the body of the email. Login to your email account and send/forward an email with the document to be printed as an attachment to one of the following addresses:

For *Black and White* <u>300922587073@printspots.com</u> or <u>acfp-lib-bw@printspots.com</u> For *Color* <u>300999038922@printspots.com</u> or <u>acfp-lib-cl@printspots.com</u>

This will send your print job to the printer.

Pick up Your Print Job

Pickup at the Library's Help Desk during open hours

*Please preview any job before you print it. The Atlantic City Free Public Library is not responsible for printing errors related to the configuration of the patron's own equipment and/or software.